

CMC State Office  
PO Box 262  
GRASS VALLEY CA 95945  
Web: WWW-CMC-MATH.ORG



Brian Lim  
CMC-N Treasurer  
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Date \_\_\_\_\_

The California Mathematics Council supports the involvement of classroom teachers in the activities of their professional organization. Such activities will improve teaching and learning in their own classrooms, in their schools, and throughout the state. We appreciate your cooperation in making this possible and will reimburse the district/school for the cost of substitutes that enable teachers to participate in the committee work of CMC. Please complete this form and return it (with your invoice) to:

**Brian Lim**  
**6000 J Street**  
**Sacramento, CA 95819-6079**

To be completed by the teacher requesting a substitute (Readable please):

Teacher name: \_\_\_\_\_

CMC Committee name: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Purpose of absence: \_\_\_\_\_

Date(s) of absence: \_\_\_\_\_

Complete this section if no invoice is attached:      Substitute Cost: \_\_\_\_\_

District: \_\_\_\_\_

Attn: \_\_\_\_\_

Address: \_\_\_\_\_

City/ST/ZIP: \_\_\_\_\_

\* Reimbursements received 60 days after absence will not be reimbursed. \*